



# Camp

## CHALLENGER

Day Camp Family Guide

# ***session dates***

Visit us online at: **ChallengerTLH.com/Camp** for session dates. If there is no space available for your child's grade level, please sign up to be added to the waitlist. If a seat becomes available, our Sales Coordinator will contact you.

# ***wait list***

In the event a Camp is full, you can add your child to the waitlist for your desired dates. Please note, if a seat becomes available the Sales Coordinator will contact parents/guardians in the order received. Payment in full will be due at time of registration.

# ***daily schedule***

**7:45 - 9:00** Morning Extended Care\*

**9:00 - 10:30** Themed Activities

**10:30 - 11:00** Snack

**11:00 - 12:00** Themed Activities

**12:00 - 1:00** Lunch and Recess

**1:00 - 4:00** Themed Activities

**3:45 - 4:15** Camper Pick-up

**4:15 - 6:00** Extended Afternoon Care\*

*\* Indicates a premium cost for Extended Care. See the Extended Care section for more information. Schedules are subject to change based on activities, movie schedules, and field trips.*



## ***payments***

All registrations and payments are handled online. **Visit us online at [ChallengerTLH.com/Camp](http://ChallengerTLH.com/Camp).**

Each transaction will show up on your bank statement as a payment to Florida State University. If a camp registration charge is disputed with your bank, the camp registration will be cancelled.

## ***cancellations/refunds***

**A \$10 processing fee will be applied to any cancellations.**

Requests for cancellation must be received in writing prior to camp session start date. Full refunds will be allowed for written requests received fourteen (14) or more days in advance of the camp's start date. Half refunds will be allowed for written requests received seven (7) or more days in advance of the camp's start date. Quarter refunds will be allowed for written requests received at least 48 hours in advance of the camp's start date. **No refunds will be granted for requests received less than 48 hours before the camp's start date.**

While campers are not obligated to attend the full week of camp, please note that discounts will not be offered for missed days, including in the case of illness.

Please allow up to 30 days for refunds to be processed. Payment received by credit card will be credited back within one week.



# *preparing for camp*

After registering for Camp Challenger, you should receive a follow up email with information regarding your selected camp dates, including an agenda of scheduled activities.

## *authorized pickup*

Parents/guardians must designate individuals who are authorized to pick up their camper during the registration process. If you need to add an individual to the authorized pickup list, please email **sales@challengertlh.com** with their full legal name. Only requests that are received in writing will be honored, phone calls are not accepted.

## *clothing*

Campers must wear closed toe shoes to camp as they may participate in scientific or physical activity that require extra protection. Additional clothing is recommended for younger campers or campers who may be prone to accidents. Ziploc bags for wet or dirty clothing will be provided by the Center if an accident occurs. Phone calls will be made to notify primary and/or secondary adults.

## *backpacks*

Backpacks are not required for camp; however we recommend them as they are ideal for transporting items to and from camp, that may include: arts & crafts, projects, water bottles, lunches, sunscreen, and additional clothing. Please label your camper's backpack and belongings with their name!



## ***medication***

A medication form must be filled out by a parent/guardian signifying prescription, dose, time, and instructions for administration of medication, including over the counter medication. Administration of medication is handled by the Camp Director. No medications will be given without this release. Medications must be provided in their original containers.

Only medications provided by parents or guardians at check will be administered. Extra medications will be returned to a camper's backpack or lunchbox if they bring one. If medications are not picked up after five days they will be disposed of properly.

If your camper has medication that needs refrigeration, this will be accommodated. Please let staff at check in know of any refrigerated medication that your child brings to camp.

## ***electronics***

We understand that many families send campers with cell phones as a safety precaution. Please be advised that the use of cell phones or other electronic devices (iPads, video games, etc) is not permitted during camp hours. For the safety of campers, phone calls must go through the Camp Director **(850-645-7787)** or the Challenger Ticket Office **(850-645-7796)**.

If campers are found to be in violation of this rule, their electronic devices may be confiscated and held for parent pick-up at the end of the camp day. Electronics are allowed during Extended Care hours. Camp Challenger is not responsible for any lost or broken items while at camp.





## ***parking***

Parking is available in the Kleman Plaza parking garage or at metered spots along the street. Bring your Kleman Plaza parking ticket into the CLC with you and CLC staff will validate tickets obtained within 30 minutes.

***Please note: You could be ticketed or towed for parking at the U.S. Post Office or in the loading zone on College Ave.***

## ***drop off***

Drop off begins at 8:45am each morning. You may drop off your camper between 8:45am and 9:00am. **Parents/guardians and authorized individuals must accompany campers into the building for sign in each day.**

The main entrance will be open for drop off. Please note, our back entrance located on Duval street remains locked for security purposes. Photo ID is not required for Drop Off, but is required for Pick Up.

## ***pick up***

Pick up from Camp Challenger runs from 3:30pm-4:15pm. The pick up table will be located in front of the classrooms downstairs. **Photo identification is required during pick up, as well as a signature on our sign out sheet. There are no exceptions to this rule.**

Valid forms of photo I.D include: Drivers license, passport, and/or employment I.D. If you need to add an individual to the authorized pickup list for your child, please email sales@challengertlh.com with their legal first and last name. Only requests that are received in writing or email will be honored, phone calls are not accepted.



## ***extended care***

Extended Care is available to accommodate busy schedules. Campers arriving before 8:45 am or departing later than 4:15 pm MUST be enrolled in Extended Care. Extended Care is \$5 per session per day. Campers may be signed out any time before 6:00 pm to avoid a \$1/minute late charge.

Please indicate on the registration form that you plan to participate in Extended Care and include the cost in your camp payment. Extended Care is supervised play. Campers will not be participating in additional camp curriculum during this time. Campers are authorized to bring their own toys, electronic devices, etc. for use during Extended Care.

## ***early pickups***

If your camper needs to leave early, sign your camper out at the Box Office located at the main entrance of our building. Early pickups will be conducted in a regular checkout manner, **IDs are required at checkout and you must be on the authorized Camp Checkout List.**

If you know ahead of time that you will be picking up your child early, please notify the check in desk upon arrival and we will try our best to have your camper ready and waiting.

## ***lost & found***

Campers are responsible for their belongings. Please check with the staff member at pick-up if your camper has lost something. Also, parents may call our Box Office at **(850) 645-7796** to check on any lost items left behind at Camp. Please note, items are kept in lost and found for a maximum of fourteen (14) days before donation.



## ***lunch***

Lunch is included in the cost of each day camp. Lunch options may include: OG Subs, Brooklyn Pizza, Veggie Nuggets, etc. You are welcome to send a home-packed lunch with your student if you wish. We do not provide refrigeration or a microwave for lunches.

## ***snacks***

Kindergarten-3rd graders will be able to preorder concessions at check-in each day. 4th grade and up will have time to visit the concessions stand throughout the camp day if they have cash. You may also provide snacks from home.

## ***illness***

To protect the health of all campers and staff, we require prompt pick up in the event your camper becomes ill during the program.

## ***contact us***

Should you need additional information, please call our Sales Coordinator at **(850) 645-7777** or **sales@challengertlh.com**.

For content/curriculum and field trip questions, contact our Camp Director at **(850) 645-7787** or **camp@challenger tlh.com**.






# *camp rules & discipline*

Camp Challenger is designed for the enjoyment and benefit of all campers enrolled and campers are expected to abide by all rules. Our goal is to be educational as well as entertaining. We anticipate that no camper is here who does not want to be. Should any disciplinary problems occur, we will contact the parent/guardian to discuss the misbehavior and/or to pick up their camper.

## ***All Campers Must:***

- 1** Stay inside of the classroom at all times, unless you have permission from your Camp Counselor.
- 2** Respect all fellow campers, counselors, and other Challenger Center staff.
- 3** Respect all items that belong to Camp Challenger or other campers at all times. Please only take items that belong to you.
- 4** Be courteous with the words you use. Inappropriate language or actions will not be tolerated and may result in early pick up.
- 5** Alcohol, drugs, pets, and weapons are not allowed at camp.
- 6** We believe mistakes are learning opportunities. Depending on severity, campers will have the chance to fix behavioral mistakes and return to their learning.



**7** If campers are exhibiting disruptive or inappropriate behavior the Camp Director will discuss these behaviors with the child and their guardians to determine the best course of action. Violent behavior will not be tolerated and will result in early pick up, and may result in camp expulsion. \*

**8** We are not responsible for lost/broken items that are brought from home. Please be cautious with items such as toys or tablets that you choose to bring from home.

**9** Phone calls are to be made only through the director's office. Campers are not allowed to use personal phones during camp hours. \*\* If you need to reach your child please call the Camp Director at (850) 645-7787 or Box Office at 850-645-7796.

**10** Always remember that today is a great day to learn something new! Have fun at camp.

***\* Camp Challenger reserves the right to expel campers at their discretion if rules have been violated.***

***\*\* Cell Phone rules may vary on camp days that involve a field trip.***